



## WEC Newsletter

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September 8, 2022

**2022 Partisan Primary election reconciliation documents are due today**

For clerks who manage their own elections in WisVote, reconciliation must be completed **within 30 days of the election**.

**Absentee ballots due to go out within the next two weeks – here's what you need to know**

Please note that **all absentee ballots must be issued by September 22** for **any** applications that you have on file.

### Tips To Prepare And Get Organized

- Establish a working relationship with your local USPS office(s) early. You can set up a meeting with your local representative, and in that meeting make sure they are aware of ballot deadlines
- If using a mail vendor, confirm that the EL-122 Certificate envelope will be printed in compliance with USPS standards.
- Buy stamps or work with USPS to get postage indicia printed onto ballot envelopes. Please note that, per statute, all ballots sent within the United States must have return postage.

### Duties And Details About Absentee Ballots

- Absentee requests received by the clerk must be fulfilled within one business day, and ballot information should be added to WisVote within 48 hours when an application has been received, a ballot has been issued, or a ballot has been returned by the voter.
- Remember to check your pending absentee applications from MyVote under the Absentee Application tile in WisVote. These applications require clerk review of the application and/or the photo ID.
- All absentee ballot envelopes must contain the return address for the municipal clerk and return postage if you are sending a ballot to a voter within the United States.

**If you have any questions or concerns** about processing absentee ballots, feel free to contact the WEC at [elections@wigov](mailto:elections@wigov) or (608) 261-2028.

**Counties must deliver ballots to their municipalities by Wednesday, September 21**

This is to ensure that municipalities have sufficient time to fulfill any absentee ballot requests by the state deadline (September 22).



### New non-voting address designation will be available for clerks to use in WisVote

#### Elections officials will soon have option to check a "non-voting address" box in database address records

Wisconsin law only allows for voters to register at an address that is their residence and, because not all addresses are residential, clerks will soon have the option in WisVote to designate certain addresses as "non-voting."

With this change to WisVote, clerks will be able to mark addresses that they know to be non-residential, thereby preventing anyone from using that address as part of their voter registration process. This won't prevent new valid (ie. green pin) addresses from being created, so clerks should still review their MyVote-created addresses on a regular basis.

Finally, it's important to remember that there may be a select few rare and infrequent cases where someone may need to register at a non-voting address, such as with homeless voters.

**2022 General Election pre-election tasks checklist now available in WisVote**

Nervous about covering all your bases in advance of the 2022 General Election? Unsure where to get started? Head to the WisVote News tile for the latest pre-election checklist that was published on August 30th!

**ELECTIONS**

**Please share our project**

In just a couple weeks our Elections 101 video education project will be live and "in the field"! As a reminder, the four-part video series is pointed to high school social studies classrooms and to the general public. The elections education project will spell out the basics of voting and offer easy to follow information on the nuts and bolts of elections administration in Wisconsin. We hope clerks across the state will join us in sharing this important content on your websites and across your social networks.

**Watch for it in late September!**

**Changes coming to MyVote**

Soon only voters with **active** registrations will be visible.

[Read Clerk Communication](#)



### Election Security Subgrant program for municipalities renewed

#### Look for a recent clerk communication with application details

Remember the Election Security Subgrant program from 2019-2020? Well .. it's back! Don't miss this second opportunity to receive up to \$1,200 to improve your municipality's election security environment.

#### Eligible improvements include:

- compliant hardware and software
- professional IT support
- security training
- security assessments
- physical security improvements for election equipment

## Upcoming Deadlines & Important Dates

- September 8, 2022**
- Last day for clerks to submit voter participation, Inspectors' Statements, and complete election reconciliation for the Partisan Primary in WisVote
- September 20, 2022**
- Webinar: 2022 General Election in WisVote
- September 21, 2022**
- Deadline for county clerks to deliver ballots and supplies to municipal clerks for the General Election.

- September 22, 2022**
- Deadline for municipal clerks to send absentee ballots to ANY/ALL electors with valid requests on file for the General Election. All absentee ballots must be recorded in WisVote.

- Upcoming Elections**
- November 8, 2022 – General Election
  - February 21, 2023 – Spring Primary (if required)
  - April 4, 2023 – Spring Election

- Upcoming Commission Meetings**
- September 6, 2022 – Special Meeting
  - September 21, 2022 – Third Quarterly Meeting
  - November 30, 2022 – Fourth Quarterly Meeting

### Countdown to the Next Election

**62** Days      **17** Hours      **29** Minutes      **33** Seconds

Questions or comments? Call 608-261-2028 or email [elections@wigov](mailto:elections@wigov)



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